

# **TOMBALLARTLEAGUE BYLAWS**

Created April 3, 2019

## **ARTICLE I - NAME**

The name of this league shall be The Tomball Art League.

## **ARTICLE II - PURPOSE**

The Tomball Art League (TAL) is a member of the Lone Star Art Guild (LSAG) and hosts a fall and a spring judged show. Additionally, the league provides opportunities for member artists to show their work at the Tomball Community Library as well as banks in the Tomball Community. The Tomball Art League provides monthly demonstration artists in various media, encourages school-age artists to exhibit and compete in our judged shows, and provides opportunity for student members to accumulate service hours for various organizations. TAL contributes art supplies and funds for school programs as the need arises, and provides members with access to a DVD library of developmental and art historical resource material.

## **ARTICLE III - MEETINGS**

Meetings are held the second Saturday of the month at the time designated by TAL, with the exception of March, June, July and October. The meetings are also held at the place designated by TAL. Currently this is the in the Library at Lonestar College in Tomball on Baker Street and the time at present is 10:30am.

## **ARTICLE IV - CREED**

The Tomball Art League was organized in August 1983. Its goals and creed are to promote art appreciation in Tomball and its surrounding communities, to stimulate enthusiasm for the arts, increase our knowledge and techniques by having renowned artists demonstrate, and to unite the artists by having a common meeting place to share new techniques and knowledge.

## **ARTICLE V - MEMBERSHIP**

Membership is open to any artist in the local area, this includes Tomball and its surrounding communities.

## **ARTICLE VI - DUES**

Currently dues are \$25.00 per year for an individual and \$35.00 per year for a couple. \$4.00 per year for a student through the 12<sup>th</sup> grade.

## **ARTICLE VII - SHOWS**

The TAL will have two shows per year. One in the spring and one in the fall. These shows will be open to the public and will be run per LSAG rules. Pre-registration will be on-line with walk-in registration allowed for students only. Fees for each piece of art work are set by LSAG and the shows will be judged with ribbons for the following categories. Best of Show, First Place, Second Place, Third Place, First Honorable Mention and Honorable Mention. These categories will be for each division and category of medium of the art.

The Data Manager of the TAL will inform LSAG of the winners of each category and the best of show, 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place winners and 1<sup>st</sup> honorable mention ribbon winners will be eligible to enter into the LSAG show.

## **ARTICLE VIII - ELECTIONS**

At the February meeting, the President shall appoint a committee for nominations for officers for the upcoming year. Nominating comm. is a temporary position of 3 to 5 members in good standing appointed by the president. This will take place in February and the president should notify the membership of any open positions. Any member in good standing shall notify the nominating committee as soon as possible so the committee can consider them. The slate will be presented by the nominating committee chairman in May and voted on at that meeting at which time the election shall be held. Nominations may be made from the floor. If there is but one nominee for an office, election shall be by voice. This allows the new officers to plan in June and July for the coming year.

## **ARTICLE IX- PAST PRESIDENTS**

Past-Presidents shall be permanently listed in the yearbook in the order of service. The immediate Past-President shall serve in an advisory capacity to the new President.

## **ARTICLE X - EXECUTIVE BOARD**

The Executive Board shall consist of the President, First Vice President, Second Vice President, Third Vice President, Treasurer, Secretary, Communications and Membership. The Executive board shall meet at the discretion of the President as needed.

## **ARTICLE XI - AMENDMENTS**

The By-Laws may be amended at any regular business meeting by a two-thirds vote of the members present, provided notice has been given to the Executive Board prior to the date of the meeting. Notice can be given via email or regular mail. This will be done so that a record of the notice can be kept by the secretary.

## **ARTICLE XII - DUTIES OF OFFICERS**

The duties of the officers shall be as listed in the Tomball Art League Directory. The officer positions and duties shall be as follows:

### **President**

The President shall call the meeting to order with prayer, shall preserve order, shall put to a vote all officially presented motions and announce the results of the vote. Shall plan for the best interests of the League, and special meetings can be called by the Executive Committee when necessary. A special meeting may be called (upon application of three or more members) notice having been given to the membership in advance. All monies to be spent by the League above and beyond normal expenses, must first be approved by the President. The President will then inform the Treasurer about the expense so the member can be reimbursed. Any of these monies spent without the approval of the President may not be reimbursed. Any large amount over and above \$150 must be put before the Executive Board first. The President shall serve as LSAG representative for the TAL and will serve on the Executive Board.

### **First Vice President**

Shall be the demonstration program chairperson. Shall contact each demonstrator to make necessary arrangements for meeting, shall inform the Treasurer about any expenses involved with such demonstrator, confirm meeting location, and remind demonstrator two weeks before meeting. Also, two weeks prior to meeting the Vice President shall provide Publicity Chair with demonstrator information and related data. The First Vice President shall serve on the Executive Board and shall serve as LSAG representative for the TAL. The First Vice President shall conduct meetings in the absence of the President,

### **Second Vice President**

The Second Vice President shall serve as show chairperson. Shall assist the First Vice President as needed. The Second Vice President shall serve on the Executive Board. If the First Vice President is unable to attend an LSAG meeting, the Second Vice President will serve in the place of the First Vice President.

Chair shall have charge of registration of show entry fees, and of enforcing the show rules as they appear on the Lone Star Art Guild (LSAG) website, shall be in charge of obtaining the venue for judged shows. The chair will also appoint a committee to assist in the success of the show and will be in charge of sale of art. All expenditures for the show will be approved by the Show chair.

### **Secretary**

The Secretary shall keep a record of all League meeting proceedings and send the minutes of the meeting to Communications to send to the membership. Shall announce to members and maintain correspondence. The Secretary shall serve on the Executive Board.

#### Treasurer

The Treasurer shall receive, collect and pay all League funds (subject to the vote of the League membership) give an itemized report at each meeting, and shall pay dues to Lone Star Art Guild. There shall be two signees on the account, the President will appoint the second assignee. Shall maintain a membership roster and present this to the President and Yearbook/Directory editor and shall present to the President an updated membership roster in the spring. An audit will be performed on every odd numbered year. This should be done in June. The auditor shall be appointed by the President. The Treasurer shall serve on the Executive Board.

#### Communications

Shall be in charge of forwarding all communication to membership and serves on the Executive Board.

#### Membership

Shall conduct membership drive and keep attendance records and hand out membership forms. Shall be appointed by the President.

#### Bank Exhibits

Shall coordinate the exhibited artwork between participating banks, the library and the artists. Shall be appointed by the President.

#### Librarian

The Librarian shall keep DVDs for members to borrow through a tracking check-out method. Only members may borrow DVDs and they will be returned at the next meeting. The Librarian is appointed by the President.

#### Yearbook/Directory

Shall compile material for the yearbook, shall proof material and manuscript and will have the yearbook proofed by another member for accuracy prior to publication. Shall secure bids for printing, and supervise production and distribute the annual membership. The Yearbook/Directory position is appointed by the President.

#### Publicity

Shall edit and submit publicity for the League's upcoming events, meetings and demonstrations to community newspapers and newsletters. The Publicity position is appointed by the President.

#### LSAG Data Manager

Shall open show on LSAG website, prepare data for the show, collect data from the LSAG website. Data Manager shall also supply ID labels for each entry as well as Student-walk ins. Shall close show and submit list of all data entries to Treasurer. After show Data Manager will inform LSAG the names of all winners from the show on their website

#### Hospitality

Shall see to the refreshments for each League meeting and solicit assistance from members in providing refreshments and cleanup after the meeting.